

Please address all correspondence
To the Chief Executive Officer

In reply, please quote the file reference

File ref:



GOVERNMENT OF SAMOA

MINISTRY OF FINANCE

16th January, 2023

To All Interested Bidders,

RE: INVITATION FOR BID: SUPPLY OF BULK FUELS – SAMOA 2023

- i. The Government of Samoa through the Ministry of Finance (“procuring entity”) now invites bids to provide the following services: “*Supply of Bulk Fuels to The Government of Samoa*”. The procuring entity intends to use the available funds for payments under the contract for which this Request For Bids (“RFB”) is issued. More details on the services are provided in the RFB.
- ii. A Company will be selected based on the evaluation criteria in the Request For Bids (“RFB”) document and procedures described in this RFB document in accordance with Treasury Instructions – Section 6: Procurement & Contracting (Part K Amended 2020) and the Government of Samoa Procurement Operating Manual (*POM*) 2020.
- iii. The RFB includes the following documents which can be obtained from the Ministry of Finance website (<https://www.mof.gov.ws/services/procurement/tender-advertisement/>) or from the Government of Samoa e-Tendering Portal: (https://portal.tenderlink.com/mof_samoa/):
Part A – Background and Bidding Procedures;
Part B – Tender Schedules of Information;
Part C – Tender Schedules for Submissions.
- iv. For enquiries on the RFB document, interested bidders/applicants should contact the following person at the address given below from 9.00am to 5.00pm on normal working days:

Ms. Heremoni Suapaia-Ah Hoy
Assistant Chief Executive Officer
Ministry of Finance
Apia
SAMOA
Phone: (685) 34344
Email Address: heremoni.suapaia@mof.gov.ws
- v. The RFB will close on **Monday, 27th February at 11.00am (local time)** and all bids shall be uploaded and submitted through the Government of Samoa e-Tendering Portal (https://portal.tenderlink.com/mof_samoa/) by **Monday, 27th February at 11.00am** or

submit into the Tender Box on Level 4, Central Bank Building and be clearly marked
“Tender for Bulk Fuels Supply Samoa 2023 - Request for Bids”.

- vi. The RFB will be opened immediately after the deadline in the presence of bidder’s representatives who choose to attend.
- vii. Late RFBs will not be considered and will be returned unopened.
- viii. The Ministry of Finance shall not be responsible for any cost or expenses incurred by the bidder in connection with the preparation or delivery of their RFBs.

Yours sincerely,



Saoleitiiti Maeva Betham Vaai

CHIEF EXECUTIVE OFFICER