

**REQUEST FOR EXPRESSIONS OF INTEREST
(FIRM CONSULTING SERVICES)**

Date: 20 September 2022

COUNTRY: Samoa

Assignment Title: Selection of *Specialist Firm to conduct Forensic and Investigative Audit*

The Government of Samoa (“GOS”) through the Ministry of Finance has provided funding in the 2021/2022 and 2022/2023 budgets to procure a selected specialist firm to conduct a forensic and investigative audit that will identify and confirm past utilization and use of public funds with respect to particular projects and government initiatives, as well as funds controlled by state owned companies.

The consulting services (“the Services”) will include assessments on whether:

- Related public funds that were approved for specific projects were utilised in compliance with relevant Government policies, legislations and regulations, guidelines, processes and procedures;
- GOS funds allocated and approved for specific projects were utilized for their intended purposes;
- Appropriate financial controls were applied and satisfied in order to prevent or detect irregularities;
- Procurement procedures outlined in the Procurement Guidelines and Operations Manual of the GOS were adhered to.
- GOS policies were consistent with best practices, transparency and value for money principles in all financial and procurement processes;
- Investments were completed successfully, met quality national and international standards, and were used for the purpose they were acquired for;
- GOS’s fiduciary, social and environmental policies were complied with;
- Projects targeting particular beneficiaries were implemented effectively and efficiently to deliver expected results
- Operations and maintenance manuals or policies utilized were practically beneficial to users;

The detailed Terms of Reference (TOR) for the assignment can be obtained at the address given below.

The duration of the assignment will be for five (5) months with a possible extension, dependent upon performance and budget availability.

The Ministry of Finance, Samoa is now inviting eligible firms (“Consultants”) to express their interest in providing the Services. Interested consulting firms should provide information demonstrating that they have the required qualifications and relevant experience to perform the

Services. To apply, please provide a cover letter and attach curriculum vitae with description of experience in similar assignments, similar conditions, relevant to the assignment described in the TOR. The criteria for selecting the consulting firm are:

- Minimum qualification-undergraduate degree (Bachelor in Accounting/Commerce or other relevant field with specialized training in Forensic and Investigative auditing);
- Demonstrated minimum of 20 years of experience and past performance in accomplishment of similar assignments with pacific regional experience desirable;
- Excellent communication skills, including good oral and written English, report writing and presentation skills to a variety of stakeholders.
- Local counterpart staff with relevant qualifications and skills is required

Further information can be obtained at the address below during office hours (9.00 AM to 5.00 PM Samoa Time).

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **17 October 2022**.

E-mailed submissions must not exceed 9 MB and a read receipt should be requested.

Alternatively, Expressions of Interest may also be submitted electronically via the Ministry of Finance's Tender Link Portal: http://portal.tenderlink.com/mof_samoa/. Late submissions will not be considered.

Chief Executive Officer
Ministry of Finance, Samoa
Email: Maeva.BethamVaai@mof.gov.ws
Phone: +685-34332

Attention:

Muliagatele Losalini Moli-Reupena
ACEO Internal Audit & Investigation Division
Ministry of Finance, Samoa
Email: rosalini.moli@mof.gov.ws
Phone: +685-34362

Ma le faaaloalo lava,



Saoleititi Maeva Betham-Vaai
CHIEF EXECUTIVE OFFICER