



## Ministry of Health

### Request for Expression of Interest

#### MOH Contract No42. Ministry of Health Procurement Specialist

1. In 2019, the Ministry of Health (MOH) undertook a procurement capacity needs assessment of personnel undertaking procurement functions/roles given the comprehensive nature of the ministry under the merger developments. The analysis revealed the challenges in the new merged MOH with the absence of qualified personnel with a Procurement and Supply Chain Management professional qualification. Thus about 85% of the staff have not attended any short-term course in procurement, 15% have attended procurement and supply chain management professional developments (PDs), with some not fully acquiring procurement practical know-how. This assignment will serve to enhance procurement capacity within MOH and to be financially supported under the Samoa Health Systems Strengthening Program (PforR).
2. The Ministry of Health now invites suitable Individual Consultants who are interested to assist MoH with the above assignment, to indicate their interest. Consultants must provide information indicating that they are qualified to perform the given services (ie. availability of appropriate skills with relevant qualifications, description of similar assignments, brochures, experience in similar conditions, etc).
3. The following qualifications and experiences are essential for this consultancy:
  - i. Must have a Masters or Post Graduate degree in Procurement; advanced academic and professional qualification in procurement/purchasing and supply chain management is preferred.
  - ii. Full membership of the Chartered Institute of Purchasing and Supply (MCIPS) is essential.
  - iii. At least ten (10) years' experience in carrying out public procurement with primary responsibilities and substantial content of his/her position in practical application of national and internationally accepted procurement and contracting procedures and documents for Goods, Works and Services.
  - iv. Hands on experience in managing all steps in the procurement process including procurement planning, preparation of bidding/contact documents bid/proposal evaluation, contact award and implementation monitoring of national and internationally competitive procurement of goods, works and consultant services.
  - v. Ability to work efficiently and effectively in a multidisciplinary team.
  - vi. Excellent and effective interpersonal skills, communication skills and exceptional ability to plan and strategize in the Procurement field.
  - vii. At least Ten (10) years' experience and familiarity with the procurement processes and guidelines of the World Bank / ADB and other International Development partners.

- viii. Familiarity with the Government of Samoa's Procurement Guidelines and Procedures is desirable.
- ix. Must be proficient in English both reporting and presentation; and computer skilled.
- x. More than ten years' experience in conducting procurement capacity building for public and private sector agencies, especially to assist in providing mentoring in CIPS related courses.

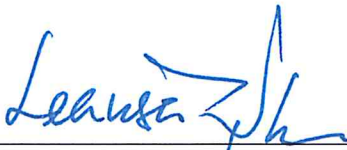
4. It is a requirement that interested **Individual Consultant** should include a statement addressing each selection criteria, a copy of the curriculum vitae and a list of 3 referees or references within the last 12 months. These have to be forwarded both by electronic and hard copies. **All applications must be addressed and delivered to the Tenders Board as in the address below and copying the MOH personnel noted in No. 5. of this call for EOIs by April 25, 2022 by 11:00am.**

Secretariat  
Tenders Board  
Ministry of Finance  
Central Bank Building  
Apia  
SAMOA.

5. The detailed Terms of Reference (TOR) can be obtained from the Ministry of Health. For more information please contact the personnel below :

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Leausa Tupa'i Samau Toleafoa Dr Take Naseri  
Director General of Health /  
CEO, Ministry of Health