



**Samoa Government
Ministry of Agriculture and Fisheries
Agriculture Sector Coordination Division
Terms of Reference**

**National Consultant
Development of the Agriculture and Fisheries Sector Plan 2021 – 2025**

Background

The Government of Samoa (GoS), with support from the World Bank (WB) and the International Fund for Agricultural Development (IFAD), is implementing the Samoa Agriculture and Fisheries Productivity and Marketing Project (SAFPROM). Component one of SAFPROM supports the Strengthening of National Institutions through the Ministry of Agriculture and Fisheries (MAF) of Samoa, including through the Agriculture and Fisheries Sector Plan (AFSP)¹.

The Government of Samoa Agriculture Sector Plan (ASP) 2016-2020 provided the framework to guide coherent programs and actions from all key stakeholders to achieve the goal of increased food, nutrition and income security in Samoa. ASP provided for strategic direction through 2020.

MAF is the lead agency for the Agriculture Sector Plan (ASP). The ASP details the contributions the sector will make to the overarching *Strategy for the Development of Samoa*. The ASP 2016 - 2020 is now due to be revised and renewed. A comprehensive review of the effectiveness of the implementation of the ASP 2016 – 2020 and lessons learned is in preparation and will inform the design of the AFSP 2021-2025.

Assignment purpose

To lead the design and development of the next AFSP for 2021 - 2025. The assignment will build on the outcomes and lessons learned from a consultancy project titled “Comprehensive review and lessons learned from the Agriculture Sector Plan 2016-2020” in order to focus and guide the design of the AFSP 2021-2025.

Methodology

The successful applicant will design and deliver the AFSP 2021. This should include collaboration and consultation with the Ministry and sector stakeholders undertaken through one-on-one and group discussions in person. The successful applicant will manage a peer review and revision process for the draft report, including receiving and incorporating feedback from across MAF and the sector stakeholders, ahead of delivering the final report.

Scope of plan development

¹ Formerly referred to as the Agriculture Sector Plan (ASP).

The AFSP 2021 - 2025 should emphasize planning for results and delivery over in-depth policy analysis. Accordingly, it should include:

- A clear overarching aspiration for the sector – i.e. what needs to change.
- A set of pragmatic goals and targets for each agriculture and fisheries sectors / subsectors based on identified priorities (i.e. not everything).
 - An assessment of how SAFPROM and other major donor projects align with (or effectively contribute towards achievement of) these pragmatic goals and targets.
- A set of strategies to deliver these goals. These should be impactful plans, which will help achieve the targets set out earlier. These plans should seek change, be thoughtfully sequenced and combined, and be assigned to relevant divisions within MAF to deliver on them.
- Widespread emphasis on data, including a set of meaningful, measurable, and moveable targets and milestones related to the strategies and goals.
- A framework for monitoring the sector, including the selection of key indicators to enable testing, reflecting and adapting of strategies – linked to the identified targets.
- Guidelines for engaging stakeholders and the public and clear implementation principles, which recommend best-practice arrangements to enable effective accountability and problem solving in implementing the plan.
- A note on potential institutional or structural changes to help the sector manage medium and long-term impacts of COVID-19 and climate change effectively.
- Compilation of the Medium-Term Expenditure Framework for the AFSP 2021 – 2025.

Reporting

The successful consultant will work under the supervision of the ACEO for MAF's Agriculture Sector Coordination Division (ASCD), and in close collaboration with MAF's Policy, Planning and Communication Division (PPCD) and other technical divisions from the sector as applicable.

Deliverables:

1. Workplan developed to set out the anticipated work for the new AFSP 2021 – 2025 over the course of the assignment.
2. Discussions and consultations with MAF staff and stakeholders for prioritization of objectives, indicators and activities for the new AFSP 2021 – 2025 and confirmation of baseline information.
3. Draft Technical Report (including annexes) titled “Draft Agriculture and Fisheries Sector Plan 2021-2025”.
4. Develop the MTEF for the Agriculture and Fisheries Sector Plan 2021-2025.
5. One PowerPoint Presentation titled “Design of the Agriculture and Fisheries Sector Plan 2021-2025” to Management.
6. One PowerPoint Presentation titled “Design of the Agriculture and Fisheries Sector Plan 2021-2025” to the Agriculture Sector Steering Committee.
7. Final Technical Report (including annexes) titled “Agriculture and Fisheries Sector Plan 2021-2025” that addresses technical issues raised by MAF and peer reviewers on the DRAFT technical report.

Qualifications and experience sought

Applicants for this assignment should have:

- Relevant tertiary qualification(s);
- Minimum 10 years' experience in strategic planning at a senior level;
- Excellent capabilities in policy design, planning, and implementation;
- Strong command of written and spoken English;
- Proven ability to work independently, to be self-motivated, dynamic, and comfortable in ambiguity;
- Experience with similar assignments, preferably in Samoa and/or the Pacific.

Level of input and duration

The anticipated input for this assignment is for 30 working days over a period of six months, where 1 day equates to 8 working hours. The successful applicant is expected to start as soon as possible and ideally from early October.

Criteria for application

To minimise potential for bias, applicants should not have worked on the development or review of the previous ASP 2016 - 2020.

Individuals employed by firms may express interest for the assignment through their firm. Under such situations, only the experience and qualifications of the individual will be considered. The successful consultant must have a current Samoan business licence, or obtain one prior to commencement of the assignment, in accordance with the Business Licence Act 1998. Before applying for this assignment, please note Section III, paragraphs 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" which sets forth the World Bank's applicable policy on conflict of interest.

Application details

To apply for this vacancy, please provide a cover letter and curriculum vitae (with full description of experience in similar assignments) to the addressee:

Dr. Ramona Sulifoa, ACEO Agriculture Sector Coordination Division
Email: ramona.sulifoa@maf.gov.ws
Telephone: +685 28537

Expressions of interest must be delivered in person or by email by **5.00pm** (Apia time) on the **21st September, 2020**. Email submissions should not exceed 4mb, and a read receipt should be requested.

Contact

Please direct any enquiries about this assignment to:

Dr. Ramona Sulifoa, ACEO Agriculture Sector Coordination Division.
Email: ramona.sulifoa@maf.gov.ws
Telephone: +685 28537

