



**Samoa Government
Ministry of Agriculture and Fisheries
Agriculture Sector Coordination Division
Terms of Reference**

**National Consultant
Comprehensive review and lessons learned from implementation of the
Agriculture Sector Plan 2016-2020**

Background

The Government of Samoa (GoS), with support from, the World Bank (WB) and the International Fund for Agricultural Development (IFAD), is implementing the Samoa Agriculture and Fisheries Productivity and Marketing Project (SAFPROM). Component one of SAFPROM supports the Strengthening of National Institutions through the Ministry of Agriculture and Fisheries (MAF) of Samoa, including the review of the Agriculture Sector Plan (ASP).

The Government of Samoa ASP 2016-2020 provided the framework to guide coherent programs and actions from all key stakeholders to achieve the goal of increased food, nutrition and income security in Samoa. The ASP provided for strategic direction through 2016 - 2020.

MAF is the lead agency for the ASP, which details the contributions the sector will make to the overarching Strategy for the Development of Samoa (SDS). ASP 2016- 2020 is now due to be revised and renewed.

As part of ASP 2016-2020, MAF intends to carry out a “comprehensive review and lessons learned” exercise of the effectiveness of implementation of ASP 2016 – 2020 and to integrate the lessons learned into its design.

Assignment purpose

To undertake an end-of-term comprehensive outcome review (the review) of the ASP 2016 - 2020. Importantly, the review will inform the design and development of next Agriculture and Fisheries Sector Plan (AFSP 2021 - 2025) by providing recommendations and lessons learned.

Methodology

The successful applicant will design and deliver the review of the ASP 2016 - 2020. Design and delivery should be undertaken in collaboration and consultation with MAF and the sector stakeholders through one-on-one and group discussions. The successful applicant will manage a peer review and revision process for the draft report, including receiving and incorporating feedback from across MAF and the sectors stakeholders, ahead of delivering the final report.

Scope of review

The review should consider the success of the ASP 2016 – 2020 and related implementation efforts, including around financing. This should principally occur through evaluating achievement of the four sector plan outcomes.

Given the requirement to support the development of the AFSP 2021 - 2025, the review should consider issues including:

- Did it serve as a framework to guide sector development to move MAF to a more effective role in optimizing the contribution that agriculture and fisheries makes to the national economy.
- Did it deliver coherence to the Ministry and wider sector, including through articulating a clear and compelling aspiration and goals.
- Did it equip the Ministry and the sector with strategies and plans to achieve the stated vision, and set out sector / sub sector ownership and prioritization of these;
- Did it use data well – i.e. by establishing meaningful, measurable, and moveable targets for key sector outcomes; plotting a pathway to achieving them through milestones;
- Did it enable testing, reflecting and adapting of plans through rigorous monitoring;
- Did it support successful engagement with stakeholders and the public;
- Did the implementation arrangements, namely the ASP Steering Committee and Working Groups, provide effective avenues for accountability and problem-solving.
- Reviewing and compilation of the Medium Term Expenditure Framework for the 2016-2020 ASP.

In the process, the review should consider the key barriers and challenges arising to ASP 2016 – 2020 implementation, and whether they were addressed effectively. It should assess whether there was an effective policy-enabling environment in place to facilitate achievement of the ASPs goals. It should explicitly highlight the key lessons learned from the ASP 2016 - 2020.

Qualifications and experience sought

Applicants for this assignment should have:

- Relevant tertiary qualification(s);
- Minimum 10 years' experience in research and evaluation at a senior level;
- Excellent capabilities in analysis, data collection, stakeholder liaison and report-writing;
- Strong command of written and spoken English;
- Proven ability to work independently, to be self-motivated, dynamic, and comfortable in ambiguity;
- Experience with similar assignments, preferably in Samoa and/or the Pacific.

Level of input and duration

The anticipated input for this assignment is 30 working days, spread over six months where 1 day equates to 8 working hours. The successful applicant is expected to start as soon as possible and ideally from early October.

Reporting

The successful consultant will work under the supervision of the ACEO for MAF's Agriculture Sector Coordination Division (ASCD), and in close collaboration with MAF's Policy, Planning and Communication Division (PPCD) and others from the sector as applicable.

Deliverables:

1. Workplan developed setting out the anticipated work over the course of the assignment.
2. Documentation review of the Medium-Term Expenditure Framework (MTEF) and the ASP 2016 – 2020 plans.
3. Discussions and consultations with MAF staff and stakeholders for review of the ASP 2016 – 2020.
4. One Draft Technical Report (including annexes) titled “Comprehensive review and lessons learned from implementation of the Agriculture Sector Plan 2016-2020”.
5. PowerPoint Presentation titled “Summary findings of the comprehensive review and lessons learned from implementation of the Agriculture Sector Plan 2016-2020” presented to Management.
6. One Final Technical Report (including annexes) titled “Comprehensive review and lessons learned from implementation of the Agriculture Sector Plan 2016-2020” that addresses technical issues raised by MAF and peer reviewers on the Draft Technical Report and includes the findings of the MTEF.

Criteria for application

Individuals employed by firms may express interest for the assignment through their firm. Under such situations, only the experience and qualifications of the individual shall be considered. The successful consultant must have current Samoan business licence, or obtain one prior to commencement of the assignment, in accordance with the Business Licence Act 1998. Before applying for this assignment, please note Section III, paragraphs 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” which sets forth the World Bank’s applicable policy on conflict of interest.

Application details

To apply for this vacancy, please provide a cover letter and curriculum vitae (with full description of experience in similar assignments) to the addressee:

Dr. Ramona Sulifoa, ACEO ASCD
Email: ramona.sulifoa@maf.gov.ws
Telephone: +685 28537

Expressions of interest must be delivered in person or by email by **5.00pm** (Apia time) on **21st September, 2020**. Email submissions should not exceed 4mb, and a read receipt should be requested.

Contact

Please direct any enquiries about this assignment to:

Dr. Ramona Sulifoa, ACEO ASCD
Email: ramona.sulifoa@maf.gov.ws
Telephone: +685 28537

