



Ministry of Health

Request for Expression of Interest

Contract No. MOH27 :

Samoa Health System Strengthening Program – Performance for Results (PforR) Program Coordinator.

1. The Government of Samoa through the Ministry of Health (MoH) continues to place emphasis on providing assistance to support the implementation of its Health Sector Plan (HSP 2019/20-2029/30). The overarching goal for health development in Samoa entails the need for an inclusive, people-centered service with emphasis on health prevention, protection, and patient-care as well as in compliance with the intentions of the HSP vision of, *A Healthy Samoa*. Based on the HSP *Outcome 1 : Improved Health System, Governance and Administration*, the proposed procurement activity will serve to enhance better coordination and management of the Program and to best align the health workforce to the current and future needs of Samoa.

2. The Ministry of Health now invites suitable candidates who are interested to work as the **MoH PforR Coordinator**, to indicate their interest in the noted assignment. Candidates must provide information indicating that they are qualified to perform the given services (ie. description of similar assignments undertaken, experience in similar conditions, availability of appropriate skills with relevant qualifications, etc).

3. The following qualifications and experiences are essential for this service :

- Qualification and Competencies in Project Management and/or other relevant qualifications in the fields of Arts and Management (min is a Bachelor's Degree).
- Comprehensive experience in the Health Sector.
- Comprehensive experience and understanding of the Health System Strengthening Program.
- Delivers/achieve Results
- Essential to have knowledge in Monitoring and Evaluation (M&E)

4. It is a requirement that interested individuals include a statement addressing each selection criteria, a copy of the curriculum vitae and a list of 3 referees. These have to be forwarded both by electronic and hard copies. **All applications must be addressed and delivered to the address below by September 28, 2020, by 11.00am.**

Secretary of Tenders Board
Ministry of Finance
Level 4
Central Bank of Samoa Building
Matagialalua

Apia.

5. The detailed Terms of Reference (TOR) can be obtained from the Ministry of Health, Health Sector Coordination Resourcing and Monitoring Division. For further information and clarification, please contact:

Mrs. Gaulofa Matalavea Saaga
ACEO HSCRM
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Ms. Fusi Masina Tietie
Principal Sector Coordination Resourcing and Monitoring
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Leausa Samau Toleafoa Dr. Take Naseri
Director General of Health
MOH, Chief Executive Officer

SAMOA

HEALTH SECTOR PROGRAM

STRATEGIC LONG-TERM OUTCOME 1:

Improved Health Systems, Governance and Administration

Terms of Reference:

Contract No 27. :

Samoa Health System Strengthening Program – Performance for Result (PforR) Program Coordinator

A. Background:

The Government of Samoa's NCD policy is founded on Samoa's priorities which identifies health as a priority and highlights the priorities of the health sector with the vision of a "Healthy Samoa." This vision translates into the overarching goal for health sector development which calls for building an inclusive, people-centered health service with emphasis on prevention, protection and compliance. Samoa's previous Health Sector Plan (HSP) 2008-2018, identified the rapidly increasing levels of NCDs as a major challenge to the health system, community mortality and morbidity and the economy of Samoa.

To face the NCD challenges, the Government of Samoa (GoS) started the formulation of the National NCD Policy and corresponding Action Plans in 2010 and implemented them on a multi-year rolling basis. The recently adopted National NCD Policy 2019-2023 is the 2nd multi-year National NCD policy, which was developed in line with the strategic goals of the Health Sector Plan 2019/20 to 2029/2030. The new NCD policy is operationalized through an Action Plan, which details five key strategic areas (KSAs).

The proposed Program for Results (referred as PforR or "Program") will support a subset of the government's National NCD Policy and Action Plan 2019 to 2023 over a 5-year period (March 2020 to December 2025). The focus will be on scaling up the essential interventions of NCD control at the primary health care and community setting levels. The PforR is expected to become effective by October 2020 which will support the scaling up of NCD interventions from October 2020 to June 2025. Thereafter, the Program will focus on knowledge generation, dissemination of lessons learnt, evaluation in the second half of year 2025 with the closing date of December 31, 2025. The PforR will continue to be implemented until December 2025 after the completion of the government's NCD Policy and Action Plan in 2023 as the government's 5-year NCD policy and action plan is a rolling program and a new 5-year program will start when the ongoing program (2019-2023) closes.

B. Objective of the Assignment:

This assignment will contribute to the overall objective of the program. To be undertaken on a full time basis, the coordinator will assist in the overall strategic planning, management, and reporting of the Samoa Health System Strengthening Program.

C. Scope of Work:

(i) Monitoring :

- Regularly monitor the implementation and performance rates of activities against the project endorsed plans in relation to the Disbursement Linked Indicators (DLIs).
- Develop the work plan for the program in the outer years.
- Manage and monitor the Program on behalf of the ACEO, HSCRM Division.

(ii) Coordination & Implementation :

- Work in collaboration with implementing divisions and stakeholders to coordinate the implementation of the Program and to ensure effective monitoring of activities in relation to the DLIs.
- Assist the MOH Finance and Procurement Division in monitoring the utilization of the program funds, budget plans and expenditure disbursed.
- Compile biannual reports on the program and activities targeting DLIs programming and implementation to be included in the quarterly Program Management Reports (PMR).
- Work in collaboration with the MOH Finance and Procurement Division in administering the assets register on a regular and consistent basis.
- Ensure collaborative efforts with MoH, MoF, World Bank and implementing divisions to identify remedial actions for emerging problems or bottlenecks related to implementation matters in accordance with MoH roles and responsibilities.

(iii) Administration & Finance :

- Provide support to meetings and consultations relevant to the program through the Health Sector, Coordination, Resourcing and Monitoring Division (HSCRMD).
- Identify any bottlenecks that are impeding the effective implementation of the program activities and advice relevant counterparts on mitigating measures.
- Liaise closely with the other sectors focal points and inter-committees for access to technical and financial resources through the ACEO HSCRMD

F. Scheduling:

All work is to be undertaken in Samoa. The duration of the assignment aligns to that of the Program timeframe from 2020 to 2025 and be reviewed by mid-term.

G. Qualifications and Experience:

The following specialized inputs are essential;

- Qualification and Competencies in Project Management and/or other relevant qualifications in the field of Arts of Management Studies (min is a Bachelor's Degree).
- Comprehensive experience in the Health Sector.
- Comprehensive experience and understanding of the Health System Strengthening Program.
- Delivers/achieve Results
- Monitoring and Evaluation (M&E)

H. Institutional Arrangements

The selected PforR Program Coordinator is responsible and will report to the Director General of Health through the ACEO, HSCRMD. The interest of Government is to be upheld in all circumstances by the Coordinator, whilst under contract arrangement with MOH. The position will be absorbed in the MOH organizational structure upon the completion of the World Bank assistance.

(MOH Developed_1_9_20)
(Finalised_10_09_20)